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Division of Professional Licensure
Office of Public Safety and Inspections

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UNDERSECRETARY OF
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BUSINESS REGULATION

CHARLES BORSTEL
COMMISSIONER, DIVISION OF
PROFESSIONAL LICENSURE

Agenda

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Taunton Holiday Inn
500 Myles Standish Blvd, Taunton, MA
May 11, 2017 7:30 a.m.*

Meeting called to order by the Chairman at _____ followed by roll call:

1. Roll Call

- | | | |
|--|----------------------------------|---------------------------------|
| a. Donald R. Torrico, Chairman, BOWM | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman, SEMBOA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeffrey Richards, MBCIA | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| d. Bonnie Weeks, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| e. Andrew Bobola, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala, Member at Large | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller, MMA Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| h. Member of Academia | <input type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks, BBRS Representative | <input type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS

2. The minutes from the last meeting on **April 5, 2017** were reviewed by members present;
motion to approve these minutes was made by _____, seconded by _____.



3. Application for Certification Packets:			M	S
a) Burlingame, Casey	Town of Southbridge	Inspector of Buildings / Building Commissioner Appointed as local inspector Local Certification 8/6/2014 92 CEU's		
b) Canney, Chris	Town of Framingham	Inspector of Buildings / Building Commissioner Appointed as local inspector Local Certification 4/2/2014 69.5 CEU's		
c) Guillemette, Marc	Town of Westborough	Inspector of Buildings / Building Commissioner Appointed as local inspector Local Certification 1/6/2016 106.5 CEU's		
d) Sun, Peter	City of Boston	Local Inspector Appointed 10/4/2014 (<i>no longer Boston as of 5/2017</i>) Extension through 4/30/2017 24.5 CEU's (<i>40 ceu's will be required by 12/31/2017</i>)		
4. Examination Approval Packets:			M	S
Copies of resumes provided today				
a) Brian, Ronald Paul	No Affiliation (Stoneham)	Qualifications Local and/or I of B		
b) Duquette, Christian	City of Westfield	Qualifications Local and/or I of B <i>Ack NERF 5/11/2017</i>		
c) Guilbert, David	No Affiliation (Westfield)	Qualifications Local and/or I of B		
d) Martin, Timothy	No Affiliation (Reading)	Qualifications Local and/or I of B		
e) McRae, David	No Affiliation (New Braintree)	Qualifications Local and/or I of B		
f) Minasian, Vartan	No Affiliation (Westford)	Qualifications Local and/or I of B		
g) Negron, Jose	City of Lawrence	Qualifications I of B <i>Local Certification 12/7/2016</i>		
h) Reitano, David	No Affiliation (Methuen)	Qualifications Local and/or I of B		
i) Seavey, Ross	No Affiliation (Vineyard Haven)	Qualifications Local and/or I of B		
j) Shah, Ronald	No Affiliation (Peabody)	Qualifications Local and/or I of B		
k) Sor, Keith	No Affiliation (Lowell)	Qualifications Local and/or I of B		

l) Toppi, Mark	No Affiliation (Saugus)	Qualifications Local and/or I of B		
m) Wahl, Douglas	No Affiliation (Medway)	Qualifications Local and/or I of B		

5. New Employee Report Form Packets:

Footnote:

R7.1.7.4 **Conditional appointments** 7. Any individual conditionally appointed as an inspector of buildings/building commissioner shall first be certified as a local inspector. 'February, 2011'

September 4, 2013 ~ On a **MOTION** by Bill Horrocks and **SECONDED** by Bonnie Weeks it was voted to review and Acknowledge each *New Employee Report Form* individually

a) Bernier, Paul	City of Everett	Acknowledge NERF Local Inspector Appointed 3/13/2017 Quals denied 4/5/2017 – letter sent 'if working' in Everett will need to request hearing 0 CEU's not required Signed by Mayor		
b) Duquette, Christian	City of Westfield	Acknowledge NERF Local Inspector Appointed 4/10/2017 Quals to be reviewed 5/11/2017 0 CEU's not required Signed by Mayor		
c) Kirby, Robert	Town of East Bridgewater	Acknowledge NERF Building Commissioner Appointed 2/27/2017 I of B Certification 11/6/1998 12 CEU's Signed by Chairman		
d) Livoli, Laurie Ann	Town of Concord	Acknowledge NERF Building Commissioner Appointed 1/16/2017 I of B Certification 5/6/2008 115 CEU's Signed by Town Manager - OK		

6. Extension Requests to be Certified Packets:

Footnote:

R7.1.7.4.1 **Requests for exam schedule extension.** Upon written petition to the BOCC, any conditional appointee unable to comply with the examination schedule as cited in R7.1.7.4 may for cause, be granted an extension of time in order to comply. Petitions shall be forwarded to the clerk of the BOCC on forms for such purpose, and addressed to the office of the BBRS. The conditional appointee shall state all reasons to substantiate the request for an extension of time. Conditional appointees who have not attempted the examination schedule as herein defined during the prescribed period shall not be granted an extension, and no conditional appointee shall be afforded more than three extensions of time beyond the prescribed period for the level of certification sought. **'January 1, 2008'**

a) Murphy, Kenneth	Town of Dennis	Extension for Local (2 nd extension) Appointed 10/6/2015 12 months 10/31/2016 Extension through 4/30/2017 Failed 1A 2/27/2017, 3/30/2017, 4/21/2017		
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b) Palumbo, David	City of Lawrence	Extension for Local (1 st extension) Appointed 10/19/2015 12 month 10/31/2016 6 months 4/30/2016 Passed 1A 4/8/2016		
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7. Hearings:

Footnote:

R7.4.1.4 Decisions and discipline of certification holders. The BOCC shall issue a written decision after the hearing. Decisions shall be issued in a reasonably prompt manner. **The decision of the BOCC shall serve as a recommendation to the BBRS and shall be promptly forwarded by the Administrator to the full board for review.** If after a hearing the BOCC finds that the holder has violated any provision of R7.4.1.5, it may recommend suspension of a certification for a fixed period of time, revocation of a certification permanently, or a reprimand of the certification holder. Further, the BOCC may recommend that any order include appropriate remedial or disciplinary conditions. Once forwarded to the BBRS, the board shall either, adopt the recommendation in its entirety, adopt the recommendation with amendment, reject the recommendation in its entirety, or remand the matter to the BOCC further proceedings. A certificate holder whose certification is revoked may apply in writing to the Board for reinstatement no sooner than one year from the date of the revocation.

None			
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8. Review Application for Continuing Education - Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by ____, seconded by ____. Motion passed by unanimous vote.** (*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
Clearesult	4/26/2017	Completing and Inspecting the Residential Air Barrier - Based on 2015 IECC - Webinar	1.0	1	C-2829
	4/26/2017	MA Stretch Energy Code - Based on 2015 IECC - Webinar	1.0	1	C-2830
Bill Kelly	3/30/2017	CSL Cont Ed Course - Excavation and Earth Retention Systems CS-4718	2.0	1	C-2755
	3/30/2017	CSL Cont Ed Course - Concrete Preparation & Placement CS-4716	2.0	1	C-2755
Gene Novak	4/12/2017	ICS 200b UMASS Lowell's "ICS for Single Resources and Initial Action Incident"	3.0	1	C-2831
Boston ISD	4/6/2017	The SolSmart Regional ISD Summit with Bill Brooks covered creating a streamlined permitting process for solar PV	4.0	1	C-2832
Corey Fisher	4/19/2017	Mass Commercial Energy Code - Light, Lighting control and other Electrical provisions offered by BSA	1.5	1	C-1347
James Taylor	4/20/2017	2012 IRC Continuous Load Paths 'High Wind-Resistant Construction' offered through CT	3.0	1	C-2833
Paul Piepiora	2017	CSL preparation classes for the Peterson School	10.0	2	No#
SEMBOA	4/12/2017	Unsafe and Dangerous Buildings ICC# 1163	2.0	1	SE-0417
MetroWest	4/18/2017	Build a Better House at a Lower Cost by Controlling Infiltration ICC# 11218	3.0	1	MW-0417
Ronald Durgin	4/3/2017	2015 IBC Update - changes from last edition to current edition - offered at the Arizona Spring Ed Institute ICC# 3795	7.0	1	C-2834
	4/4/2017	2015 Existing Building Code offered at the Arizona Spring Ed Institute ICC# 4743	7.0	1	C-2835
	4/5/2017	2015 IRC Update - changes from the last edition to the current edition - offered at the Arizona Spring Ed Institute ICC# 3793	7.0	1	C-2836
	4/6/2017	2012 IPMC/Zoning Update review course for those interested in taking the Property Maintenance and Housing Inspector certification exam. Includes review of the 2012 IPMC, the 2012 IZC and 2002 Legal Aspects of Code Administration - offered at the Arizona Spring Ed Institute ICC# 8505	7.0		C-2837
	4/7/2017	2015 IRC Plumbing, Mechanical and Fuel Gas Update - offered at the Arizona Spring Ed Institute ICC# 2134	7.0		C-2838
Don Fitzgerald	2/9/2017	Showing Compliance for Additions & Alterations using REScheck & COMcheck	2.0	2	C-2839
District 1	4/24/2017	Energy Codes; Construction Control: Roofing Permits	2.0	1	D1-0417
District 4	3/29/2017	Leominster - Building Inspectors Inspection Checklist	2.0	1	D4-0317
	4/28/2017	Worcester - Control Construction	2.0	1	D4-0417
District 5	4/11/2017	Marijuana Grow Facility Tour	3.0	1	D5-0417
District 8	3/11/2015	Air Handlers & Inspections	1.0	2	D8-0315
	1/12/2017	Beverly - Round Table - Everyone on the Same Page	2.0	1	D8-0117
	4/12/2017	Wood Stoves, Converting Single & Two Family Inlaws	2.0	1	D8-0417
District 11	4/4/2017	Holbrook - 9th Edition	2.0	2	D11-0417
	5/2/2017	Holbrook - Residential Air Exchange System	1.0	2	D11-0517
District 12	4/26/2017	Chapter (1) Denying Permits & Inspections	2.0	1	D12-0417
District 13	4/25/2017	Hyannis - Tent Permitting	2.0	1	D13-0417
Michael Donovan	3/21/2017	2016 NFPA 20: Design and Installation of Fire Pumps Online Training offered through NFPA	1.0	2	C-2840
	3/21/2017	2016 NFPA 20: Stationary Pumps for Fire Protection Online Training offered through NFPA	1.0	2	C-2841
Peter Binette	3/20/2017	IBC Essentials - offered through the ICC Southern Nevada Chapter ICC# 10294	6.0	1	C-2842
	3/21/2017	IRC Essentials - offered through the ICC Southern Nevada Chapter ICC# 10310	6.0	1	C-2483
	3/22/2017	Fire-Resistant - Rated Construction - offered through the ICC Southern Nevada Chapter ICC# 10331	6.0	1	C-2484

	3/24/2017	IEBC Overview Part II – Work Area and Performance Options – offered through the ICC Southern Nevada Chapter ICC# 10371	6.0	1	C-2485
David Johnson	2/2017	Home Building Corssroads: 2015 Energy Code and High Performance sponsored by Hanley Wood Understanding the Energy Code Building Case Studies Building Science Puzzles Defining High Performance Building Science Foundation: Keeping our Homes Safe & Sound	5.0	1	C-2486

9. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

Examination Approval packet:

a. For Informational purposes:

There are currently 720 certified building inspectors -- 292 Local – 428 Inspector of Buildings

Next meeting scheduled for **June 7, 2017, Sturbridge, MA**